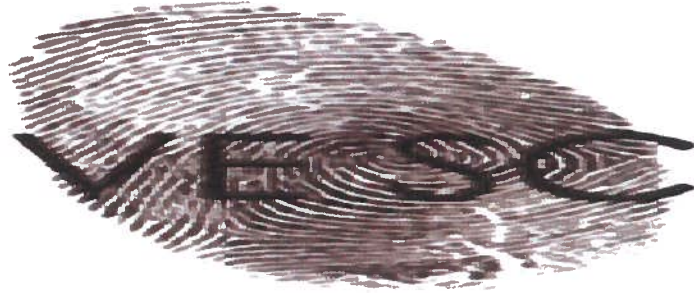


LIVE SCAN



Capitol Heights Police Department

Phone: (301) 420-2444
Fax: (301) 420-3187
401 Capitol Heights Blvd.
Capitol Heights, MD
20743

For fees contact the Capitol
Heights Police Department at
(301) 420-2444



You must bring the following with you:

- The ORI of the agency or company requesting you to be fingerprinted.
- Authorization number of the agency or company requesting you to be fingerprinted.
- Forms of payment: Cash, check and/or money order made out to The Town of Capitol Heights.
- To speed up the process we request that you arrive with a completed [Live Scan Pre-Registration Application](#) which can be downloaded from the Town of Capitol Heights' website (www.capitolheightsmd.com) or request for an application to be faxed to you.
- **Government issued ID is required.**

Note: If you do not have all of the above items, you will not be fingerprinted. Fingerprinting is conducted on a walk-in basis. Please be advised that you may experience a wait or may not be able to be fingerprinted at all due to the availability of the equipment.

Hours of Operation:

- Monday 10:00 A.M. to 5:00 P.M.
- Tuesday - Thursday 9:00 A.M. until 4:00 P.M.
- Friday 9:00 A.M. until 12 noon
- First Saturday of each month 9:00 A.M. until 1:00 P.M.
- No services available on Saturdays (except first Saturday of the month), Sundays and major holidays