

8/15/2011

TOWN OF CAPITOL HEIGHTS
Approved Budget for FY ending June 30 2012

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(Revised on August 08 2011)

<u>Description</u>	<u>Budgeted Receipts for FY 2011- 2012</u>	<u>Departments</u>	<u>Budgeted Expenses for FY 2011- 2012</u>
Real Estate Taxes	\$1,075,000.00		
State Shared Taxes	\$303,500.00	Administrative Department	\$1,481,300.00
Town License & Permits	\$104,500.00		
Intergovernmental	\$1,018,900.00	Police Department	\$835,450.00
Other Revenue	\$691,350.00		
		Neighborhood Department	\$876,500.00
Total Expected Revenue	<u>\$3,193,250.00</u>		<u>\$3,193,250.00</u>

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Revenue

	Line Item	Approved Budget FY 2012
Real Esate and		
Personal Propert Taxes		
Real Estate Taxes - P G County.	4027	1,000,000.00
Personal Property taxes - billing	4028	65,000.00
Real Property Taxes (Utilities)	4029	0.00
Real Estate - previous years	4032	10,000.00
PG County Tax Liens	4034	0.00
Total		1,075,000.00
State Shared Taxes		
Local Income Tax	4050	251,000.00
Amusement Tax	4060	2,500.00
Highway Users Taxes	4070	50,000.00
Total		303,500.00
Town License & Permits		
Asset Forfeiture - police dept	4108	0.00
Franchise Fee	4100	55,000.00
Business License	4110	30,000.00
Rental License	4115	15,000.00
Building Permits	4120	4,000.00
Parking Permits	4130	500.00
Total		104,500.00
Intergovernmental		
Community Development	4210	100,000.00
State Aid Police Protection	4220	42,626.00
Tipping fee rebate	4240	10,724.00
Police Drug Grant	4250	0.00
National Harbor Outreach Grant	4501	0.00
PG Livable Communities Grant	4502	0.00
Cops Grant	4506	0.00
Community Legacy Grant	4507	100,000.00
State Bond - HB 1364	4509	250,000.00
PG County Special grant	4510	10,000.00
Property / signage	4519	345,550.00
School Grant	4520	10,000.00
119 Bldg	4521	150,000.00
Total		1,018,900.00

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Other Revenue	Line Item	Approved Budget FY 2012
Ad Valorem Fee	4300	75,000.00
Refuse Collection	4310	250,000.00
Traffic Tickets / Citations	4320	15,000.00
Red Light Camera Receipts	4378	75,000.00
Impounds	4321	1,000.00
Code Enforcement receipts	4322	1,200.00
Report Requests	4323	150.00
Fingerprints	4324	10,000.00
Background Checks	4401	0.00
Donations	4325	1,000.00
Interests & Dividends	4330	7,500.00
Miscellaneous Receipts	4370	10,000.00
Municipal Infractions	4375	0.00
Call A Bus	4380	3,500.00
Sale of Surplus property	4400	100,000.00
EPA Weatherization Grant	4511	100,000.00
MD Dept Energy Grant	4512	24,000.00
Police Grants	4513	10,000.00
Special Grant / BGRA	4514	0.00
CH Hoops Classic	4515	1,500.00
Safety programmes	4516	1,500.00
CH Day Donations	4517	4,000.00
Senior Programe Fees	4518	500.00
Office of Crimem Control	4522	500.00
Total		691,350.00
Total Revenue		\$3,193,250.00

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Administration Department

Expenditures	Line Item	Approved Budget FY 2012
Accounting Services	5004	
Advertising	5006	55,000.00
Administrative Salaries	5010	8,000.00
Audit Fees	5014	270,000.00
Bank charges	5015	15,000.00
Building Repairs	5023	200.00
Building -119 Capitol Heights	5024	12,000.00
Capitol Heights Day	5045	150,000.00
Capital Outlay	5050	5,000.00
Office Events	5052	8,000.00
Christmas Party Expenses	5065	1,000.00
Community Development	5063	500.00
Community Promotions	5070	0.00
Computer Tech Support	5080	5,000.00
Donations & Contributions	5100	7,000.00
Dues & Subscriptions	5110	0.00
Economic Development	5112	2,250.00
Electricity	5115	40,000.00
Equipment Rental	5130	6,000.00
Gas - Heating	5149	5,000.00
Gas & Oil	5150	2,500.00
Health Insurance	5160	5,000.00
Legal Fees / Town Attorney	5210	20,000.00
Liability Insurance - LGIT	5220	50,000.00
Life Insurance	5223	12,500.00
Town Administrator's Expenses	5235	750.00
Mayor's Traveling Expenses	5250	1,200.00
Mayor's Assn Registration	5251	2,000.00
Mayor & Council Salary	5260	300.00
Miscellaneous Expenses	5270	46,700.00
MML conferences	5275	0.00
MML Annual Registration	5276	5,000.00
PG Livable Communities Grant	5277	3,500.00
Community Legacy Grant	5279	0.00
Senior Citizen's Support	5280	0.00
Town Grants	5281	3,000.00
Youth Program Support	5282	0.00
News letter	5300	6,000.00
Office Furniture	5325	2,500.00
		500.00

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Expenditures	Line Item	Approved Budget FY 2012
Office Supplies	5340	
Overtime - Administration	5347	8,000.00
Payroll Services	5349	0.00
Petty office expenses	5360	1,500.00
Merrill Lynch - contribution	5367	100.00
Pest Control	5368	2,500.00
Merrill Lynch - fees	5369	500.00
Green Grant	5370	300.00
Computer Supplies	5371	10,000.00
Postage	5375	3000.00
Professional Development	5380	5,000.00
Propery Development	5581	1,500.00
Real Estate Tax Abatements	5395	500.00
Reference Materials	5397	0.00
Alarm Security	5430	250.00
Social Security	5450	1,500.00
Telephone & Faxes	5490	15,000.00
CH Hoops Classic Expenses	5491	6,000.00
Mayor's Expenses	5503	1,500.00
Council Expenses	5504	2,500.00
Council Meeting Expenses	5501	1,500.00
Council travelling expenses	5502	1,000.00
Unemployment Insurance	5535	2,500.00
Vehicle Maintenance	5550	10,000.00
Veteran's Day Expenses	5554	0.00
WSSC (Water & Sewage)	5555	750.00
Workmens Comp (IWIF)	5560	500.00
Transfer to Reserve Fund	5562	100,000.00
Contingency/ Emergency Fund	5561	25,000.00
Cell Phones - Administration	5595	2,500.00
PG County Special Grant	5565	6,500.00
Property Signage	5567	500,000.00
School Grant	5568	10,000.00
		10,000.00
Total Expenditures		\$1,481,300.00

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POLICE DEPARTMENT

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Expenditures	Line Item	Approved Budget
Ammunition	5011	5,000.00
Building / Repairs	5023	10,000.00
Capital Outlay	5050	60,000.00
Police Chief's expenses	5053	500.00
Computer Support	5080	1,500.00
Crime Watch	5092	200.00
Electricity	5115	4,000.00
Office Equipment.	5119	4,500.00
Equipment contract / repairs	5121	1,000.00
Equipment Rental	5130	1,500.00
Dues & Subscription	5110	250.00
Gas - Heating	5149	2,000.00
Vehicles - Gasoline	5150	25,000.00
Health Insurance	5160	65,000.00
Liability Insurance - LGIT	5220	25,000.00
Life Insurance	5223	1,000.00
National Night Out	5224	500.00
Safety Programes	5226	1,500.00
Office Supplies	5340	1,000.00
Salaries - Overtime	5347	1,000.00
Payroll Services	5349	2,000.00
Merrill Lynch	5367	300.00
Pest Control	5368	750.00
Postage	5375	200.00
Police Chief's Luncheon	5376	0.00
Professional Development	5377	1,000.00
Police Grant (Overtime)	5378	5,000.00
Office of Crime Control	5379	5000
Radio Maintenance Contract	5390	0.00
Radio Repairs - police cars	5391	2,500.00
Salaries	5410	500,000.00
Security Alarm	5430	1,500.00
Social Security	5450	45,000.00
Telephone & Faxes	5490	7,500.00
Training - Police Officers	5518	4,000.00
Uniform Purchases	5529	5,000.00
Uniform Cleaning	5530	3,500.00
Vehicle Maintenance	5550	25,000.00
WSSC (Water & Sewage)	5555	1,000.00
Weapons	5557	3,500.00
Cell Phones	5595	500.00
Police Grants	5596	5,000.00
GPS	5597	750.00
Air Cards	5598	6,000.00
Total Expenditures		\$0.00
		\$835,450.00

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Neighborhood Services Department
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Expenditures	Line Item	Approved Budget
Building Repairs	5023	
Capitol Outlay	5050	500.00
Merrill Lynch - town contrib..	5067	15,000.00
Dues & Subscription	5110	0.00
Electricity	5115	0.00
Equipment & Tools	5119	1,200.00
Equipment contracts	5121	2,000.00
Equipment - Repairs	5122	250.00
Equipment Rental	5130	250.00
Gas - Heating	5149	500.00
Gas & Oil	5150	500.00
Health Insurance	5160	6,000.00
Janitorial	5163	8,000.00
Landscaping Services	5165	5,500.00
Landfill Charges	5195	15,000.00
Liability Insurance - LGIT	5220	2,500.00
Materials & Supplies purchases	5240	10,000.00
Mosquito Control	5280	5,000.00
Office Supplies	5340	400.00
Payroll Services	5349	250.00
Pest Control	5368	750.00
Professional Development	5380	750.00
Salaries (Overtime)	5347	250.00
Speed Humps	5379	0.00
Reference Materials	5397	3,500.00
Salaries	5410	0.00
Sanitation (Trash Pick Up)	5420	200,000.00
Security Alarm	5430	287,000.00
Signage - Traffic	5435	1,200.00
Snow & Ice removal	5440	1,500.00
Social Security	5450	15,000.00
Special Projects	5451	9,000.00
Street Light (Electricity)	5470	10,000.00
Street Maintenance	5480	45,000.00
Street Improvement / CDBG	5065	10,000.00
Telephone - land line	5490	75,000.00
Tree Cutting / Removal	5516	1,000.00
Unemployment Insurance	5535	5,000.00
Uniform lease / cleaning	5530	2,200.00
Vehicle Maintenance	5550	500.00
WSSC (Water & Sewer)	5555	10,000.00
Cell Phones	5595	1,000.00
MD Energy Grant (New Grant)	5599	1,000.00
EPA Weatherization (New Grant)	6001	100,000.00
Cell Phones	5595	24,000.00
		0.00
Total Expenses		876,500.00